# **Event Cabin Booking Form**



Name of booking person		
Name of business		
Phone number		
Brief description of activities/us	se of cabin	
I would like to book the following		
2 hours 4 hours 6 hours	5	
Start time	-	
End time		
Date		
How many people will be attendi slot and overall total.	ing your booking, if booking	multiple slots please state per
		_
Please read carefully the terms of	and conditions of hire.	

#### Terms of Hire and Use

The Cobin

The time slots booked allow 30 minutes either side of each 2 hour booking to allow for setting up and clearing away.

Hot drinks are provided free of charge within the cabin.

Free wifi available for use.

Messy activities are permitted, please request table coverings and floor coverings where necessary. These will be provided for you.

Whilst we absolutely allow messy activities we request that you endeavor to prevent anything that will cause lasting damage from reaching the floors and walls.

Severe damage to walls, floors and desks could result in a surcharge of £50 for cleaning or re-decoration.

The heating/aircon is available for use, we will show you how to use it upon arrival.

#### Being on the form

Whilst our insurance covers you and your guests being on the farm, it does not cover your guests for the activities you will be providing. Please check whether you require your own insurance for your activity/booking.

Please make guests aware that they must stay within the permitted areas on the farm. Guests must not enter paddocks which have animals in them, or move beyond areas of the farm which are outside of Flatlands Alpacas. Written guidance will be issued for you and your guests.

Please read the fire procedure within the literature provided and make guests aware of the fire assembly point.

For the safety of our guests and animals on the farm we have a strict no dogs policy.

### Meeting the animals

You and your guests are absolutely welcome to say hello to the animals. We do ask that if there is an animal experience taking place during your booking, that you kindly wait until it has finished before you allow your guests to pop and see the animals.

Please do not allow guests to feed the animals. The animals have strict diets, and many unassuming foods can be fatal to them.

## Your Booking

YOU BOOKING
A 50% deposit is required upon booking, with the balance due 1 week before the first date of hire.
2 hour minimum slot is required for booking.
2 Hours = £50 3 Hours = £75 4 Hours = £90 - 10% discount applied to full day booking
Bookings for multiple sessions are also eligible for a discount.
2 or more sessions - 10% discount
Booking is available between 8.30 and 4.30 daily. There is no availability currently for evening bookings.
Lunch boxes can be provided by our local bakery. Where ordered these will be ready onsite for you on the day of your booking. A choice of sandwich options are included with the order, a sausage roll and a cake.
Adults £6 each Children £5 each
We can link workshop style booking to our website if you wish, so visitors can see upcoming events and be directed to your website for booking.
Upon completion of this form once dates are agreed as available we will send an invoice for deposit payment.
Please sign to accept our terms and conditions of hire below.
Signed Print Name